

FRIENDS OF CHRIST CHURCH CATHEDRAL PRIVACY NOTICE

Your Personal Data – what is it? Personal data relates to a living individual who can be identified from the data. Identification can be by information alone or in conjunction with any other information in the data controller's possession or likely to come into such possession. The processing of personal data is governed by the General Data Protection Regulations 2016/679 [the GDPR].

Who are we? The Council of the Friends of Christ Church Cathedral is the data controller, and is responsible for how your personal data is processed and for what purposes.

How do we process your personal data? The Friends Council complies with its obligations under the GDPR by keeping personal data up to date, by storing and destroying it securely; by not collecting or retaining excessive amounts of data; by protecting personal data from loss, misuse, unauthorised access and disclosure, and by ensuring that appropriate technical measures are in place to protect personal data.

Data processed by the Friends Council in relation to the members: Names –
Addresses- Email Addresses - Telephone numbers - Bank details when supplied for standing orders.

We use the data to administer your membership of the Friends of Christ Church Cathedral which includes being able to send twice yearly mailing to members.

The legal basis for processing the data is for the legitimate interest of your membership.

Your personal data is treated as strictly confidential, and will only be shared with the Friends Council and administration volunteers. Your express permission will be sought in the unlikely case that Council wishes to share your data with any other party or to use it for any new purpose.

We keep the personal data active for the length of your membership in order to operate your membership, and archive details thereafter.

Your rights and your personal data: Unless subject to an exemption order [under GDPR] you have the following rights with respect to your personal data:

The right to request a copy of any data held by the Friends Council about you

The right to request correction of any inaccurate or out-of-date data

The right to request that your personal data is erased when it is no longer necessary for the Friends to retain such data

The right, where there is a dispute in relation to the accuracy of processing your personal data, to request that a restriction is placed on further processing

The right to lodge a complaint with the Information Commissioner's Office

Contact detail: To exercise all relevant rights, queries or complaints, please in the first instance contact the Membership Secretary, Friends of Christ Church Cathedral.