



FURTHER PARTICULARS

Job title	Assistant Rowing Coach
Location	Sandford Lock compound, Christ Church Boathouse on the Isis, and the pavilion at the Christ Church sports ground off Iffley Road. You may also be asked to work at external regattas and abroad on training camps.
Department	Stewards
Salary	£16 per hour plus 12.07% holiday pay per hour worked
Contract type	Casual, part-time
Hours	Flexible, as arranged with the Head Coach
Reporting to	The Head Coach
Application deadline	13 July 2026 (noon)
Vacancy reference	ARCO01

Christ Church

Christ Church is one of the largest of the Oxford colleges and has evolved over five centuries. Its junior members, both undergraduate (over 400) and graduate students (over 200), cover almost all the major academic disciplines in the Sciences, Humanities and Social Sciences, as do its senior academic staff (around 60). It aims at academic excellence and individual fulfilment in a friendly, tolerant and mutually supportive environment. The head of Christ Church is the Dean, while the College's academic functions are overseen by the Senior Censor. More general information about the College may be obtained at www.chch.ox.ac.uk.

Christ Church provides all our staff with a welcoming and inclusive workplace that enables everyone to develop and to do their best work. Join us and you will find a friendly, vibrant, democratic, and international community, with a great range of staff benefits.

Christ Church Boat Club

Christ Church Boat Club has a long and successful history, including 46 Headships. Our fleet consists of high-quality racing shells, with senior crews training primarily from the Sandford Lock compound on the Radley stretch. The boathouse gym is fully equipped for endurance and strength training, and we also use the pavilion at the Christ Church Sports Ground for land-based sessions.

The Club is led by an experienced Head Coach with a strong record of success at college, university, club and international levels. Our aim is to provide excellent rowing opportunities for all students — from complete beginners to athletes seeking

university-level selection — and to produce competitive crews for inter-collegiate racing throughout the year.

The Boat Club seeks to offer students the best rowing opportunities and experiences that we can, whether that be for novices coming into the sport or for those with significant prior rowing experience who are looking to gain selection for the university crews. Hand-in-hand with this, the Boat Club aims to produce a good number of competitive crews to enter and achieve success at the inter-collegiate regattas throughout the season.

Role Purpose

The Assistant Rowing Coach will support the delivery of high-quality rowing and land-based training for novice and senior crews, contribute to athlete development and crew selection, and help ensure the smooth running of the Boat Club.

Key Responsibilities

Coaching duties include, but are not limited to:

- Coaching on-water rowing sessions and land-based training as agreed with the Head Coach
- Assisting in planning training appropriate to each squad's level and goals
- Contributing to crew selection discussions
- Supporting the maintenance and organisation of boats, equipment and training spaces (not including repairs)
- Helping to foster a positive, inclusive and ambitious club culture
- Attending coaching meetings to plan and review training with the Head Coach

Person Specification

Essential

- Self-motivated, reliable and able to work independently
- Meticulous, organised and detail-oriented
- Enthusiastic, positive and supportive in approach
- Strong coaching ability, including identifying technical issues and helping athletes correct them constructively
- Experience coaching sweep rowing, ideally in coxed boats
- Ability to support gym-based sessions, including familiarity with basic strength and conditioning movement patterns
- Ability to adapt coaching style to different athletes (novices, recreational rowers, high-performance athletes, and those transitioning from other sports)
- Confidence using rowing-related technology (e.g., GPS cox boxes, Speedcoaches, video analysis)
- Proven ability to engage, motivate and support young people
- Strong communication and interpersonal skills

- Ability to work collaboratively within a coaching team, contributing ideas while being receptive to new approaches
- Ability to work within OURCs rules, safeguarding requirements, Health & Safety guidelines and the overall coaching plan

Desirable

- British Rowing Club Coach Level 2 qualification or equivalent
- RYA Level 2 Powerboat Handling
- CPR and First Aid certificate
- Familiarity with Oxbridge college rowing is desirable

Working Pattern

- Training takes place primarily during Oxford University term time
- Sessions typically occur early mornings and evenings on weekdays, and either mornings or afternoons at weekends
- Attendance during Torpids and Eights Weeks is expected
- Occasional weekend travel to find rowable water may be required during winter
- A pre-summer training camp is held annually, sometimes abroad; attendance is desirable
- We recognise that applicants may have other employment or academic commitments, and scheduling can be arranged flexibly where possible

Training venues include:

- Sandford Lock compound (Radley stretch)
- Christ Church Boathouse (Isis)
- Winklevoss Boathouse gym
- Christ Church Sports Ground pavilion (Iffley Road)

Some evening, weekend and occasional overnight commitments may be required during training camps or events.

Pre-Employment Screening

If offered the post, you will be asked to provide:

- Proof of right to work in the UK
- Proof of identity
- Contact details for referees (references taken only for the successful candidate)
- A completed health declaration
- An enhanced Disclosure and Barring Service (DBS) check

Please note that Christ Church cannot provide visa sponsorship for this role.

How to Apply

To apply for this position please complete provide the documentation listed below, no later than the deadline of **noon** on **13 July 2026**. Applications will be assessed as they are received so early application is advised.

Application documents should include:

- A covering letter addressed to Human Resources stating your interest in the role, and explaining how you meet the criteria set out above using examples of your skills and experience
- A CV, including the names and contact details of two referees. References will only be taken up for the successful candidate.

Please note, applicants need to have the ongoing right to work in the UK without restrictions as visa sponsorship is not provided.

Applications should be sent to:

Human Resources, Meadows 1, Christ Church, St Aldate's Oxford OX1 1 DP or may be emailed to stewardsrecruitment@chch.ox.ac.uk

Applications will be judged only against the criteria which are set out in the job description, and applicants should ensure that their applications explain how they meet each of the selection criteria for the post using examples of their skills and experience. This may include experience gained in employment, education, or during career breaks (such as time out to care for dependants).

Christ Church is committed to fairness, consistency and transparency in selection decisions. Members of selection committees will be aware of the principles of equality of opportunity, fair selection and the risks of bias. Applications are particularly welcome from black and minority ethnic candidates, who are under-represented in college staff.

Christ Church welcomes applications from candidates who have a disability or long-term health condition and is committed to providing long term support. Please let us know if you need any adjustments to the recruitment process, including the provision of these documents in large print, audio or other formats. If we invite you for interviews, we will ask whether you require any particular arrangements at the interview.

If you need help

If you have any questions regarding the application process, please contact stewardsrecruitment@chch.ox.ac.uk

All enquiries will be treated in strict confidence and will not form part of the selection decision.

Important information for candidates

Data Privacy

Please note that any personal data submitted to Christ Church as part of the job application process will be used only for the purposes of determining suitability for the post and processed in accordance with the General Data Protection Regulations (GDPR) and related UK data protection legislation. For further information, please see the Christ Church Privacy Notice available at: <https://www.chch.ox.ac.uk/privacy-policy>.

Due to the large volume of recruitment that Christ Church administers we are unable to provide feedback to non-shortlisted applicants.

Christ Church's policy on retirement

There is no normal or fixed age at which staff in non-academic posts have to retire. Staff at these grades may elect to retire in accordance with the rules of the applicable pension scheme, as may be amended from time to time.

Equality of opportunity

Christ Church is committed to equality of opportunity. It is our policy and practice that entry into employment and progression within employment will be determined only by criteria which are related to the duties of a particular post and the relevant salary scale. No applicant or member of staff will be treated less favourably than another because of their age, disability, ethnicity, marital or civil partnership status, parental status, religion or belief, sex, or sexual orientation.